

Maharashtra State Board of Technical Education, Mumbai

TEACHING PLAN (TP)

Academic Year: 2026-27 (ODD)

Institute Code and Name: 0078- K. K. Wagh Polytechnic, Nashik**Programme and Code:**Artifi. Intelli. & Machine Learning (AN)**Course and Code:** Communication Skills (English)**Scheme:** K**Allocated Hrs. :** 45**Name of Faculty:** Mr. Anand Jivan Savale**Semester:** First**Course Index:** 102**Course Code:** 311303**CLASS:** FYAN (Neural)**COURSE LEVEL LEARNING OUTCOMES (COS)**

CO1 - Construct grammatically correct sentences in English

CO2 - Compose paragraphs and dialogues on given situations

CO3 - Comprehend passages correctly

CO4 - Use contextual words in English appropriately

CO5 - Deliver effective presentations in English using appropriate body language

TEACHING-LEARNING & ASSESSMENT SCHEME

Course Code	Course Title	Abbr	Course Category	Learning Scheme					Credits	Assessment Scheme											
				Actual Contact Hrs			SLH	NLH		Paper Duration	Theory				Based on LL & TL				Based on SL	Total Marks	
				CL	TL	LL					Practical										
											FA-TH	SA-TH	Total		FA-PR		SA-PR		SLA		
											Max	Max	Max	Min	Max	Min	Max	Min	Max		Min
311303	Communication Skills (English)	ENG	AEC	3	-	2	1	6	3	3	30	70*#	100	40	25	10	-	-	25	10	150

Total IKS Hrs for Sem.: 00 Hrs

Abbreviations: CL- Classroom Learning, TL- Tutorial Learning, LL-Laboratory Learning, SLH-Self Learning Hours, NLH-Notional Learning Hours, FA - Formative Assessment, SA -Summative assessment, IKS - Indian Knowledge System, SLA - Self Learning Assessment Legends: @ Internal Assessment, # External Assessment, *# Online Examination, @\$ Internal Online Examination

SUGGESTED COS - POS MATRIX FORM

Course Outcome s (COs)	Programme Outcomes (POs)							Programme Specific Outcomes (PSOs)	
	PO-1 Basic and Discipline Specific Knowledge	PO-2 Problem Analysis	PO-3 Design/ Development of Solutions	PO-4 Engineering Tools	PO-5 Engineering Practices for Society, Sustainability and Environment	PO-6 Project Management	PO-7 Lifelong Learning	PSO- 1	PSO- 2
CO1	1	1	-	-	-	2	1		
CO2	1	1	-	-	-	2	1		
CO3	1	1	-	-	-	2	1		
CO4	1	1	-	-	-	2	1		
CO5	1	1	-	-	-	2	1		

Legends :- High:03, Medium:02,Low:01, No Mapping: -

PSO 1: Able to maintain equipment, instruments and machines associated with mechanical engineering**PSO 2: Able to use modern mechanical software and manage various engineering processes in industries**

Course Outcomes (COs) and Theory Learning Outcomes (TLOs)

By learning course Communication Skills (English), First Year students will be able to:

CO No.	TLO No.	Course Outcomes (COs) and Theory Learning Outcomes (TLOs)
CO102.1		Construct grammatically correct sentences in English
	1.1	Use transcription to pronounce words correctly.
	1.2	Use prefix and suffix for flexibility and precision in language
	1.3	Employ synonyms and antonyms to express similarity and contrast between words.
	1.4	Use Homophones to expand their vocabulary
	1.5	Make use of the collocations correctly
CO102.2		Compose paragraphs and dialogues on given situations
	2.1	Formulate paragraphs with synchronized sentence structure on the given situation / topic
	2.2	Develop dialogues to practice language skill in a structured and meaningful way.
CO102.3		Comprehend passages correctly
	3.1	Respond to the given questions of the specified passage.
	3.2	Formulate sentences using new words
	3.3	Use correct syntax to construct meaningful sentences for the given situation.
	3.4	Respond to the questions on the given seen & unseen passages.
CO102.4		Use contextual words in English appropriately
	4.1	Describe technical objects with specifications
	4.2	Explain the given picture in grammatically correct language.
	4.3	Diary Entry on situations
	4.4	Translate from English to Marathi/Hindi- vice versa
CO102.5		Deliver effective presentations in English using appropriate body language
	5.1	Cultivate/Develop habit of being presentable
	5.2	Formulate speeches for occasions
	5.3	Prepare power point presentation
	5.4	Use appropriate body language for effective communication

Teaching Plan (TP)

Academic Year: 2026-27

Institute Code: 0078

Program: AN

Course: Communication Skills (English

Course Code: 311303

Semester: First (AN-1-K)

Name of faculty: Mr. Anand Jivan Savale

Class: FYAN (Neural)

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Chap No. (Allotted Hrs.)	CO Mention only Number	TLO Mention only Number	Unit Name and Learning Content Title/ Details	No. of Lecture	Plan (From-To)	Actual Execution (From-To)	Teaching method/ Media	Remark
1 (10)	CO-1	---	Introductions to Learning Assessment Scheme, Syllabus and Curriculum	01	03/08/2026 to 03/08/2026		Chalk, Board PPT, Language Lab Drill, Classroom learning, Reference Books, Online Demo	
		1.2	Unit - I Vocabulary [CO103.1] 1.2 Prefix & Suffix : . Definition & Examples , List of common prefixes and suffixes	1	04/08/2026 to 04/08/2026			
		1.3	1.3 Synonyms & Antonyms : Vocabulary expansion , Context & Usage	1	07/08/2026 to 07/08/2026			
		1.5	1.5 Collocations : Definition & identification , Types of collocations	1	08/08/2026 to 08/08/2026			
		1.4	1.4 Homophones : Identifying Homophones , Meaning & Context , Vocabulary Expansion	1	10/08/2026 to 10/08/2026			
		1.1	1.1 Phonetics : Vowels(12) Consonants (24) Diphthongs (8)	2	14/08/2026 to 17/08/2026			
02(06)	CO-2	2.1	Unit - II Paragraph and Dialogue Writing [CO103.2] 2.1 Types of paragraphs: Technical, Descriptive, Narrative	2	18/08/2026 to 21/08/2026		Chalk, Board PPT, Classroom learning, Reference Books, Online Demo	
		2.2	2. 2 Dialogue Writing: i Greetings ii. Development iii. Closing Sentence	2	22/08/2026 to 24/08/2026			
03(16)	CO-3	3.1	Unit - III Comprehension (Seen and Unseen Passages) [CO103.3] 3.1 1 Passages from MSBTE workbook 1.Say No to Plastic bags	2	25/08/2026 to 28/08/2026		Chalk, Board PPT, Language Lab Drill, Classroom learning, Reference Books, Online Demo	10-11 Sept. 2026 Class Test-1
		3.1	2.Interview of Dr. APJ Abdul Kalam	2	29/08/2026 to 31/08/2026			
		3.1	3.Maximum Achievements	2	01/09/2026 to 04/09/2026			
		3.1	4.Be Remarkable	2	05/09/2026 to 07/09/2026			
		3.1	5.Arunima Sinha: A Biography	2	08/09/2026 to 12/09/2026			
		3.1	6.Roses of Gratitude	1	15/09/2026 to 18/09/2026			
		3.2	3.2 Importance of Comprehension	1	19/09/2026 to 19/09/2026			
		3.3	3.3 Unseen Passages	1	21/09/2026 to 21/09/2026			

		3.4	3.4 Interpretation of passages in written and Spoken form	1	22/09/2026 to 22/09/2026			
04(07)	CO-4	4.1	Unit - IV Communicative Language [CO103.4] 4.1 Technical objects: i. Heading ii. Description of technical objects	4	25/09/2026 to 29/09/2026		Chalk, Board PPT, Classroom learning, Reference Books, Online Demo	CT -2 12 - 14 Oct 2026
		4.2	4.2 Picture Description: i. Situational picture ii. Describe in your own words	2	03/10/2026 to 05/10/2026			
		4.3	4.3 Diary Entry: i. Date ii. Content iii. Name of the writer	1	06/10/2026 to 06/10/2026			
		4.4	4.4 Translation of paragraph from English to Marathi/Hindi-Vice versa (Question not to be asked on Translation in Theory Examination)	1	09/10/2026 to 09/10/2026			
05(06)	CO-5	5.1	Unit - V Presentation Skills [CO103.5] 5.1 Dressing & Grooming: i. Dressing for the occasion ii. Proper grooming	1	10/10/2026 to 10/10/2026		Chalk, Board PPT, Language Lab Drill, Classroom learning, Reference Books, Online Demo	
		5.2	5.2 Speech Writing: i. Situation ii. Salutations iii. Introduction of the topic iv. Description/Body v. Conclusion	2	16/10/2026 to 17/10/2026			
		5.3	5.3 Power Point Presentation: i. Layout ii. Font size iii. Color combination	1	19/10/2026 to 19/10/2026			
		5.4	5.4 Kinesics : i. Facial expressions ii Eye contact iii Postures iv Gestures	3	26/10/2026 to 30/10/2026			

ASSESSMENT METHODOLOGIES/TOOLS

A. Formative assessment (Assessment for Learning)

- Two unit tests of 30 marks and average of two unit tests.

B. Summative Assessment (Assessment of Learning)

- End semester assessment of 70 marks through online MCQ examination.

SUGGESTED LEARNING MATERIALS / BOOKS

Sr.No	Author	Title	Publisher
1	MSBTE	Spectrum, G Scheme and I-Scheme	MSBTE
2	Kumar, E. Suresh, Sreehari, P Savitri	Effective English with CD	Pearson Education
3	Gyananamurli	English Grammar at a Glance	S. Chand
4	CBSE	English Communicative (class X)	Golden
5	Dr. Anjana Tiwari	Communication Skills in English	Khanna Publishers, New Delhi

LEARNING WEBSITES & PORTALS

Sr.No	Link / Portal	Description
1	https://www.britishcouncil.in/english/learn-online	Website link is given to refer Unit 1
2	Vocabulary.com	Refer this website for interactive vocabulary quizzes, word lists
3	International Phonetic Association (IPA) Website	It offers audio examples and charts to help understand and transcribe sounds
4	grammarly.com/blog	For constructing effective paragraphs and improving clarity
5	www.newagegolden.com	Refer this website for speech writing, diary entry and paragraph writing
*6	https://tophonetics.com/	Refer this website for phonemic transcription of English Word Online
*7	https://www.thesaurus.com/	Refer this website for Synonyms & Antonyms

***Tools- MKCL ERA Learn Live**

Mr. Anand Jivan Savale
(Name & Signature of Staff)

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(Name & Signature of HOD)